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**MINUTES OF A REGULAR MEETING  
OF THE HOUSING AND REDEVELOPMENT  
AUTHORITY OF AUSTIN, MINNESOTA**

**January 19, 2012**

**1.) Roll Call.**

The regular meeting of the Housing & Redevelopment Authority of Austin was held January 19, 2012 at 3:30 PM at the HRA Office. Present were Commissioners Repinski, Boughton, Poshusta, Prenosil and Schlieve. Also present were Executive Director Hurm, HRA staff Detloff, Mattson, Volstad, Grover and Fitterer. Marian Clennon City Council member was in the audience. There being a quorum, the meeting was called to order by Chairman Repinski.

**2.) Approval of Minutes.**

It was moved by Commissioner Schlieve and seconded by Commissioner Boughton to approve the minutes of a closed hearing of December 6, 2011. All present voted in favor thereof, none in opposition thereto. The Chair declared the motion passed and carried.

It was moved by Commissioner Boughton and seconded by Commissioner Poshusta to approve the minutes of a regular meeting of December 21, 2011. All present voted in favor thereof, none in opposition thereto. The Chair declared the motion passed and carried.

**3.) Approval of Accounts Payable.**

The Commissioner's asked a number of questions regarding various accounts payable items. Commissioner Boughton also had questions drafted in an email which was distributed at the meeting and responded to by Finance Director Detloff.

It was moved by Commissioner Prenosil and seconded by Commissioner Boughton to authorize payment of the list of accounts payable. All present voted in favor of the motion, none in opposition thereto. The Chair declared the motion passed and carried.

**4.) Election of Officers.**

**Chair position:**

A motion was made by Commissioner Schlieve to nominate Commissioner Poshusta for the Chair position. The nomination died for lack of a second.

A motion was made by Commissioner Prenosil and seconded by Commissioner Boughton to nominate Commissioner Repinski for the Chair position. Commissioners Prenosil, Boughton and Repinski voted in favor of the motion, Commissioner Schlieve voted against the motion and Commissioner Poshusta abstained. The Chair declared Marvin Repinski as the Chair.

**Vice-Chair position:**

A motion was made by Commissioner Boughton and seconded by Commissioner Prenosil to nominate Commissioner Poshusta for the Vice-Chair position. All Commissioners voted in favor of the motion, none in opposition thereto, the Chair declared Joyce Poshusta as the Vice-Chair.

**Secretary position:**

A motion was made by Commissioner Boughton and seconded by Commissioner Prenosil to nominate Commissioner Schlieve for the Secretary position.

A motion was also made by Commissioner Schlieve and seconded by Commissioner Repinski to nominate Commissioner Prenosil for the Secretary position.

Commissioners Prenosil and Poshusta voted for Commissioner Schlieve and Commissioners Repinski, Boughton, and Schlieve voted for Commissioner Prenosil. It was voted by the majority to have Commissioner Prenosil hold the Secretary position. The Chair declared Marilyn Prenosil as the Secretary.

**New Officers for the period January 2012 to January 2014:**

<b>Chair:</b>	<b>Marvin Repinski</b>
<b>Vice-Chair:</b>	<b>Joyce Poshusta</b>
<b>Secretary:</b>	<b>Marilyn Prenosil</b>

**5.) Executive Director Reports:**

**a. Staff Evaluations**

Executive Director Hurm reported that most staff evaluations have been completed. Part of that evaluation process included a Tenant Satisfaction Survey which was distributed to 10% of the tenants residing in each project. The results were summarized and presented to the Board.

**b. Update on meeting with Mower County HRA.**

A letter was received from Mower County HRA Executive Director Carlson explaining that they have new board members and they need time to get acquainted in their new positions. Director Carlson suggested meeting later in the year. Commissioner Boughton suggested setting a date in August to meet.

**6.) Other Business:**

**a. Update on the HIP house at 1003 8<sup>th</sup> Ave. NW.**

Karen Mattson gave a slide show presentation to the Board showing what improvements have been made to date on the rehabilitation of a dilapidated house that the HRA purchased from Mower County. This project enables Riverland students in the carpentry and electrical programs to experience training on existing structures.

**b. Discussion as to whether we need a full time Executive Director.**

Discussions continued from last month regarding this topic. It was suggested by Commissioner Boughton to develop a survey which can be completed anonymously by HRA staff to gauge how staff feels. Commissioners will draft a survey immediately after the next board meeting on February 16, 2012.

**7.) Adjournment:** There being no further business it was moved by Commissioner Poshusta and seconded by Commissioner Prenosil to adjourn the meeting. All present voted in favor of the motion, none in opposition thereto. The acting Chair declared the motion passed and carried. The meeting was adjourned at 5:30 PM.

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Marvin Repinski, Chair

SEAL

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Marilyn Prenosil, Secretary