

**MINUTES OF THE REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

February 18, 2009

1.) Roll Call.

The regular meeting of the Housing and Redevelopment Authority of Austin, Minnesota was held February 18, 2009 at 4:30 PM at the HRA Office. The meeting was called to order by Executive Director Hurm. Present were Commissioners Pacholl, Lang, Schlieve, McAllister, and Clennon. Also present were Deputy Director for Community Development Smith, Deputy Director of Housing Volstad, and HRA Finance Director Detloff. Chairman Nelson and Commissioner Martin were absent. Executive Director Hurm was asked to lead the meeting in the absence of a Chair and Vice-Chair.

2.) Approval of the meeting minutes of November 19, 2008.

It was moved by Commissioner Pacholl and seconded by Commissioner Schlieve to approve the minutes of the regular meeting of November 19, 2008. All present voted in favor thereof, none in opposition thereto. The Executive Director declared the motion passed and carried.

3.) Approval of the list of Accounts Payable.

It was moved by Commissioner McAllister and seconded by Commissioner Schlieve to authorize payment of the list of accounts payable. All present voted in favor of thereof, none in opposition thereto. The Executive Director declared the motion passed and carried.

4.) Market Rate Housing: (Courtyard and Chauncey Apts.)

- a. **Award bid for cleaning common areas.** It was moved by Commissioner McAllister and seconded by Commissioner Schlieve to award the contract for cleaning of common areas in both buildings to B & K Office Cleaning for \$1,750 per month for the remainder of calendar year 2009. All present voted in favor of the motion, none in opposition thereto. The Executive Director declared the motion passed and carried.

- b. **Award bid for cleaning unit turnovers.** It was moved by Commissioner Schlieve and seconded by Commissioner Pacholl to award the contract for cleaning unit turnovers to B & K Office Cleaning for the remainder of calendar year 2009. Prices vary between \$140 and \$200 based on unit size. All present voted in favor of the motion, none in opposition thereto. The Executive Director declared the motion passed and carried.

- c. **Award bid for painting apartments.** It was moved by Commissioner Pacholl and seconded by Commissioner Schlieve to award the contract for painting unit turnovers to Mike Hodnefield for the remainder of 2009. Prices vary between \$225 and \$285 for labor only based on unit size. The HRA will supply the paint. All present voted in favor of the motion, none in opposition thereto. The Executive Director declared the motion passed and carried.

- d. **Award bid for snow removal from sidewalks.** It was moved by Commissioner Schlieve and seconded by Commissioner McAllister to award the contract for sidewalk snow removal to Dolan's Landscape Center. The contract will be for the remainder of this winter's snow season. All present voted in favor of the motion, none in opposition thereto. The Executive Director declared the motion passed and carried.

5.) Other Business:

a. Election of Officers. It was moved by Commissioner Pacholl and seconded by Commissioner Schlieve to table action on the election of officers of the HRA until the next regular meeting. All present voted in favor of the motion, none in opposition thereto. The Executive Director declared the motion passed and carried.

Adjournment: There being no further business it was moved by Commissioner Lang and seconded by Commissioner Pacholl to adjourn the meeting. All present voted in favor thereof, none in opposition thereto. The Executive Director declared the motion passed and carried.

James C. Hurm, Executive Director

SEAL

Shirley Schlieve, Secretary