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**MINUTES OF THE REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

March 15, 2012

1.) Roll Call.

The regular meeting of the Housing & Redevelopment Authority of Austin was held March 15, 2012 at 3:30 PM at the HRA Office. Present were Commissioners Repinski, Boughton, Poshusta, Prenosil and Schlieve. Also present were Executive Director Hurm, Finance Director Detloff, Property Managers Mattson, Volstad & Grover and Housing Specialist Fitterer. There being a quorum, the meeting was called to order by Chairman Repinski.

2.) Approval of Minutes.

It was moved by Commissioner Prenosil and seconded by Commissioner Schlieve to approve the minutes of the regular meeting of February 16, 2012. All present voted in favor thereof, none in opposition thereto. The Chairman declared the motion passed and carried.

3.) Approval of Accounts Payable.

Commissioner Prenosil had questions regarding the cost of re-keying all apartments at the Twin Towers and if the job was bid. Gwen Volstad described why the work had been done and also the reason for the cost. Chairman Repinski wondered the total amount spent on attorney's fees involving the Heimer case. He thought it was around \$5,000 which is accurate. Commissioner Boughton had questions about legal work for Murphy Creek Townhomes. Karen Mattson explained that it was to clear title for a land sale because we once owned the land.

It was moved by Commissioner Poshusta and seconded by Commissioner Boughton to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The Chairman declared the motion passed and carried.

4.) Other Business:

a. Report & Discussion on Housing Improvement Program.

Karen Mattson presented a slideshow of potential HIP houses that are tax foreclosure properties available from Mower County. Also distributed was a handout that showed the estimated cost to repair these units and estimated sale price. Mattson also invited board members and HRA staff to attend an Open House scheduled currently for May 6, 2012 for the first HIP house completion at 1003 8th Ave NW. She will send an invitation once the date is finalized.

b. Various questions- Email from Commissioner Boughton.

Commissioner Boughton lead a discussion on eight (8) questions he prepared that were posed to the other commissioners for thought and input. Some of the questions were already addressed or answered. These topics will be brought to the April board meeting after Commissioners have given the questions some thought.

c. Review the completed employee questionnaires.

Employee questionnaires were given to all full-time employees of the HRA. The employees were to rank from 1 to 5 each duty that is listed on the Executive Director's job description from most important to least important. The completed questionnaires were mailed to Board Members for analysis. Commissioner Boughton distributed a summary sheet which showed all scores given and an average score for each duty.

d. Pickett Place resident voicing smoking concerns.

Sharon Zaharris, a resident of Pickett Place, was invited by Chair Repinski to share with the board concerns she has about continued smoking at Pickett Place after the building went smoke-free on 1/1/2012. Zaharris said there is a problem with other residents still smoking in the building even after the no

smoking ban was implemented. Property Manager Grover said that she had not received any complaints from tenants with the exception of Sharon Zaharris and is looking into the issue.

5.) Adjourn: There being no further business it was moved by Commissioner Schlieve and seconded by Commissioner Boughton to adjourn the meeting. All present voted in favor of the motion, none in opposition thereto. The Chairman declared the motion passed and carried. The meeting was adjourned at 5:10 PM.

Marvin Repinski, Chair

SEAL

Marilyn Prenosil, Secretary