



308 Second Ave. NE, Austin, MN 55912
Phone 507-433-1866 Fax 507-433-8317
Website www.austinhra.org

**MINUTES OF THE REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

May 17, 2012

1.) Roll Call.

The regular meeting of the Housing & Redevelopment Authority of Austin was held May 17, 2012 at 3:30 PM at the HRA Office. Present were Commissioners Repinski, Boughton, Poshusta, Prenosil and Schlieve. Also present were Executive Director Hurm, Finance Director Detloff, Property Managers Volstad & Grover and Section 8 Specialists Ackland and Fitterer. There being a quorum, the meeting was called to order by Chairman Repinski.

2.) Approval of Minutes.

It was moved by Commissioner Boughton and seconded by Commissioner Poshusta to approve the minutes of the regular meeting of April 19, 2012. All present voted in favor thereof, none in opposition thereto. The Chairman declared the motion passed and carried.

3.) Review of Accounts Payable.

Finance Director Detloff added the Riverland Carpentry and Electrical Dept. invoices to the list of accounts payable. It was moved by Commissioner Schlieve and seconded by Commissioner Poshusta to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The Chairman declared the motion passed and carried.

4.) Housing Business:

- a. Twin Towers - Motion to award bid for cleaning common areas.** The following bids were received for cleaning work to be done in the common areas at the Twin Towers.

Cedar Valley Services \$1,498.00 per month
B & K Office Cleaning \$1,800.00 per month
Above All Cleaning \$1,800.00 per month

It was moved by Commissioner Poshusta and seconded by Commissioner Broughton to award the bid to the low bidder Cedar Valley Services. All present voted in favor thereof, none in opposition thereto. The Chairman declared the motion passed and carried.

b. Scattered Site relocated units - Resolution to delete 2 old addresses and add 2 new addresses to the Declaration of Trust with HUD.

It was moved by Commissioner Broughton and seconded by Commissioner Schlieve to change the Declaration of Trust as presented.

RESOLUTION #519

RESOLUTION TO AMEND THE DECLARATION OF TRUST

The HRA of Austin moved two public housing units to new locations and the Declaration of Trust must be changed to reflect the new locations:

905 15th Ave. NE moved to: 804 6th Ave. NE- Lot three (3), block (12), Railroad Addition to the City of Austin, Mower County, Minnesota;

907 15th Ave. NE moved to: 1101 10th Ave. SW - Lot 13, Block 11, Kenwood Park Place to the City of Austin, Minnesota.

All present voted in favor of the resolution, none in opposition thereto. The Chairman declared the resolution passed and adopted.

c. Transitional House - Resolution to accept deferred loan from MHFA.

The following resolution was introduced by Commissioner Broughton and seconded by Commissioner Repinski.

RESOLUTION #520

RESOLUTION TO ENTER INTO A DEFERRED LOAN WITH MINNESOTA HOUSING FINANCE AGENCY FOR IMPROVMENTS TO THE TRANSITIONAL HOUSE.

All present voted in favor of the resolution, none in opposition thereto. The Chairman declared the resolution passed and adopted.

5.) Executive Director Discussion and the Process in determining the future of the Executive Director (ED)

position. Executive Director Hurm handed out a memo to help the HRA Board members to work through a process to develop a transition plan in hiring a new ED.

8.) Adjourn: There being no further business it was moved by Commissioner Poshusta and seconded by Commissioner Schlieve to adjourn the meeting. All present voted in favor of the motion, none in opposition thereto. The Chairman declared the motion passed and carried. The meeting was adjourned at 4:30 PM.

Marvin Repinski, Chair

SEAL

Marilyn Prenosil, Secretary