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**MINUTES OF A REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

1.) Roll Call.

Date & Time: June 20, 2019 @ 3:30 PM

Commissioners Present: Jerome McCarthy
Marv Repinski
Laura Helle
Paul Fischer

Commissioners Absent: Jason Baskin
Vern Lippert
Carole Granholm

HRA Staff Present: Taggert Medgaarden, Executive Director
Jon Erichson, Executive Director (retiring)
Lori Wieseler, Administrative Assistant
Angela Felten, Finance Director

There being a quorum, the meeting was called to order by Chair McCarthy.

2.) Introduction of new Executive Director

ED Erichson introduced his successor, Taggert Medgaarden, to the board and a brief discussion took place as to the training process/timeline. It was decided that ED's Erichson and Medgaarden would determine what works best for them.

3.) Approval of Minutes.

It was moved by Commissioner Helle and seconded by Commissioner Fischer to approve minutes of the regular meeting held on May 16, 2019. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

4.) Approval of Accounts Payable.

It was moved by Commissioner Repinski and seconded by Commissioner Helle to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

5.) Market Rate Housing

a. Change order for painting at Chauncey

It became apparent once Pence began painting the hallways at Chauncey that the one coat that was bid would not sufficiently cover. To be done correctly two coats were needed. The additional cost for this was \$3700. It was motioned by Commissioner Helle and seconded by Commissioner Fischer to accept the change order submitted by ED Erichson for the extra \$3700.00 to Pence Painting. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

6.) Public Housing

a. Twin Towers Fire Pump

Due to the complexity of the electrical needs for the fire pump it was decided to have the work done as a change order. The amount to Summit is \$22,424.70 with Fox Electric being the contractor. It was motioned by Commissioner Fischer and seconded by Commissioner Helle to approve the change order to Summit. All present voted in favor thereof, none in opposition thereto. Motion was declared passed and carried.

b. Scattered Site Bids

The HRA received several bids on the projects for our Scattered Sites. The bid projects include Roofing, Stove Replacements, Electrical work, Replacement of several furnaces and water heaters and also for Concrete work at various locations.

Motion was made and seconded by Commissioners Repinski and Helle to award the Roofing bid to K&L Roofing in the amount of \$52,750. All present voted in favor thereof, none in opposition thereto. Motion was declared passed and carried.

Motion was made and seconded by Commissioners Helle and Fischer to award the Electrical bid to Austin Electric in the amount of \$35,738.72. All present voted in favor thereof, none in opposition thereto. Motion was declared passed and carried.

Motion was made and seconded by Commissioners Repinski and Helle to award the Stove Replacement bid to Sorenson Appliance in the amount of \$21,175. All present voted in favor thereof, none in opposition thereto. Motion was declared passed and carried.

Motion was made and seconded by Commissioners Helle and Fischer to award the bid for replacement of the necessary furnace units and water heaters to Arens Heating and cooling in the amount of \$111,788.00. All present voted in favor thereof, none in opposition thereto. Motion was declared passed and carried.

No bids for the Concrete work were received.

All awarded bids are contingent on approval from the Minnesota Housing Finance.

7.) Executive Director Reports

a. Hormel Foundation Grants

It's that time of year for organizations to submit their applications for the Hormel Foundation Grants. The previous two years the HRA has submitted the Targeted Area Development Project and, despite significant support from the city council, it has not been selected. ED Erichson outlined the options of resubmitting this application for a third time and/or submitting the North Pointe Workforce Housing Project. After significant discussion the majority of the board

members present felt that it was not in the best interest at this time to go forward with the North Pointe Workforce Housing Project. It was motioned by Commissioner Helle and seconded by Commissioner Fischer to resubmit the application for the Targeted Area Redevelopment and possibly meet in a work session to find other options for next year. All present voted in favor thereof, none in opposition. Motion was declared passed and carried.

8.) Adjourn.

There being no further business it was moved by Commissioner Fischer and seconded by Commissioner Helle to adjourn the meeting. All present voted in favor thereof, none in opposition. Motion was declared passed and carried.

Jerome McCarthy, Chair

SEAL

Jason Baskin, Secretary