

**MINUTES OF THE SPECIAL MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

July 17, 2002

A special meeting of the Housing and Redevelopment Authority of Austin, Minnesota was held at 4:30 PM, July 17, 2002, at the HRA Office. The meeting was called to order by Chairman Lang. Present were Commissioners Chaffee, Jorgenson, and Nordin. Also present were Executive Director Mahan, Deputy Director for Community Development Smith, HRA Accountant Detloff, City Finance Director Dankert, and City Administrator McGarvey. Commissioner Nelson was absent.

It was moved by Commissioner Chaffee and seconded by Commissioner Nordin to approve the minutes of the regular meeting of July 10, 2002. All present voted in favor thereof, none in opposition thereto. The Chairman declared the motion passed and carried.

Advertisement for Executive Director Position. At the meeting of July 10th the Board requested that Director Mahan review the policies for replacement of the Executive Director and report at this special meeting. They wondered if a replacement could be hired from within or whether an advertisement process is required.

Director Mahan said that HRA policy does not address the selection process. City of Austin policy allows for promotion from within for non-management positions. Although the HRA has discretion to set its own policy, the City Attorney recommended that the HRA should advertise for the position and establish a selection process. Advertising will begin immediately and the selection process will be set at a special meeting on July 29, 2002, at 4:30 P.M.

Due to a job opportunity in California, Director Mahan will be starting his new job on August 19, 2002. He formally submitted his resignation effective August 16, 2002. It was moved by Commissioner Nordin and seconded by Commissioner Jorgenson to accept Director Mahan's resignation with regret effective August 16, 2002. All present voted in favor thereof, none in opposition thereto. The Chairman declared the motion passed and carried.

Deputy Director Smith will be working closely with Director Mahan over the next month to become familiar with all of the details of current projects. It was moved by Commissioner Nordin and seconded by Commissioner Chaffee to name Deputy Director Smith acting Executive Director until a new Executive Director is selected. All present voted in thereof, none in opposition thereto. The Chairman declared the motion passed and carried.

ADJOURNMENT: There being no further business it was moved by Commissioner Jorgenson seconded by Commissioner Nordin to adjourn the meeting. All present voted in favor thereof, none in opposition thereto. The Chairman declared the motion passed and carried.

Richard Lang, Chairman

SEAL

Mickey Jorgenson Secretary/Treasurer