



308 Second Ave. NE, Austin, MN 55912
Phone 507-433-1866 Fax 507-433-8317
Website www.austinhra.org

REGULAR MEETING AGENDA

THURSDAY, OCTOBER 15, 2015 @ 4:30 PM

Please let Jon or Sherri know if you cannot attend this meeting.

Four Commissioners must be present to constitute a quorum.

1. **Roll Call.**
2. Approve **Meeting Minutes** of September 17, 2015.
3. Review **Accounts Payable.**
4. **Executive Director Reports:**
 - a. Approve hiring a person for Section 8 due to employee leaving.
 - b. Red Bike Program – Discuss giving donation in exchange for bikes & racks being placed at Twin Towers and Pickett Place.
 - c. Discuss tenant award program for tenant's helping out at their buildings.
 - d. CHIP – Discuss purchase of dilapidated property to tear down @ 301 3rd St. SE.
5. **Adjourn.**



308 Second Ave. NE, Austin, MN 55912
Phone 507-433-1866 Fax 507-433-8317
Website www.austinhra.org

**MINUTES OF A REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

1.) Roll Call.

Date & Time: October 15, 2015 at 4:30 PM

Commissioners Present: Joyce Poshusta, Vice-Chair
Janet Anderson, Secretary
David Hagen
Leona Ruehmann

Commissioners Absent: Judy Enright, Chair
Jerry McCarthy
Marvin Repinski

HRA staff Present: Jon Erichson, Executive Director
Sherri Detloff, Finance Director

There being a quorum, the meeting was called to order by Vice-Chair Poshusta.

2.) Approval of Minutes.

It was moved by Commissioner Anderson and seconded by Commissioner Hagen to approve minutes of the regular meeting on September 17, 2015. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

3.) Approval of Accounts Payable.

It was moved by Commissioner Hagen and seconded by Commissioner Ruehmann to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

5.) Executive Director Reports.

a. Approve hiring a person for Section 8 due to employee leaving.

Executive Director Erichson reported that Cindy Johnson the employee that was going to move into the Section 8 Specialist position has accepted another position elsewhere and has resigned. It is being requested to hire a replacement to fill the vacant Section 8 position.

It was moved by Commissioner Hagen and seconded by Commissioner Anderson to authorize the Executive Director to hire a replacement for said position. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

b. Red Bike Program – Discuss giving donation in exchange for bikes and racks being placed at the Twin Towers and Pickett Place.

Executive Director Erichson broached the idea of giving a \$600 donation from both Twin Towers and Pickett Place totaling \$1,200 to Vision 2020's Red Bike Program in exchange for bikes and racks being placed at the Twin Towers and Pickett Place for use by HRA tenants. This would help out tenants that do not own a vehicle and promote exercise for tenants.

The Board liked the idea and it was moved by Commissioner Anderson and seconded by Commissioner Hagen to authorize this deal with Vision 2020's Bike Friendly Committee. All present voted in favor thereof, none in opposition thereto. The motion was passed and carried.

c. Discuss tenant award program for tenant's helping out at their buildings.

Executive Director Erichson wanted to start a program for recognizing and awarding tenants that have helped out with projects at the Twin Towers and Pickett Place. Similar to "Employee of the Month" at businesses, it would be "Tenant of the Month" and the tenant would be recognized on the buildings' bulletin board and given \$10 Chamber Bucks for the month. This may cause tenants to take ownership in the building by keeping it up. The Board was very enthusiastic about this idea and supported it.

d. CHIP – Discuss purchase of a dilapidated property at 301 3rd St. SE.

Executive Director Erichson was approached by the owner of the property at 301 3rd St. SE to see if the HRA wanted to purchase this property. The property has an extensive correction list and the owner is trying to determine if it is worth investing a considerable amount of money into the property or selling. The area in which the property is located has been discussed as a potential redevelopment neighborhood. With the negative impacts the property is having on the neighborhood and the potential of redeveloping the area the HRA Board was interested in acquisition at the right price. If an agreement can be reached, ED Erichson will bring back a proposal to the Board at a future meeting.

Announcement by Joyce Poshusta resigning from the HRA Board.

Joyce Poshusta announced that she will be resigning from the HRA Board effective immediately. Joyce's job situation has changed over the last 18 months and she is planning on pursuing some different opportunities in the Housing /Property Management field and wanted to make sure there were no potential conflicts of interest as she moved forward. She expressed her support to the HRA and was supportive of the role of the HRA in the Community.

7.) Adjourn:

There being no further business it was moved by Commissioner Hagen and seconded by Commissioner Anderson to adjourn the meeting. All present voted in favor of the motion, none in opposition thereto. The motion was passed and carried. The meeting was adjourned at 5:10 PM.

Joyce Poshusta, Vice-Chair

SEAL

Janet Anderson, Secretary