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**MINUTES OF A REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

1.) Roll Call.

Date & Time: October 15, 2020 @ 3:30 PM

Commissioners Present: Jerome McCarthy
Laura Helle
Paul Fischer
Carole Granholm
Vern Lippert
Jason Baskin

Commissioners Absent: Marvin Repinski

HRA Staff Present: Taggert Medgaarden, Executive Director
Lori Gansen, Administrative Assistant
Angela Felten, Finance Director

There being a quorum, the meeting was called to order by Chair McCarthy.

2.) Approval of Minutes

It was moved by Commissioner Lippert and seconded by Commissioner Helle to approve minutes of the regular meeting held on September 17, 2020. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

3.) Approval of Accounts Payable

It was moved by Commissioner Lippert and seconded by Commissioner Fischer to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

4.) Public Housing & Section 8

a. Approve 5-Year Plan & Annual Plan

Executive Director Medgaarden outlined for the Board the 5-Year and the Annual Plan that are submitted to HUD. These plans outline the goals and objectives, utilization of the Public Housing program and Section 8 Vouchers, our plan to maintain our "High Performer" status within the HUD program, etc. Motion was made and seconded by Commissioners Fischer and

Lippert to approve the 5-Year Plan and Annual Plan. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

b. Change order #2—Scattered Sites Door & Window Project

Due to the current pandemic, building materials have been more difficult to come by and in turn has put this project slightly behind schedule. The Change order is to change the completion date from October 1, 2020 to November 30, 2020. Motion was made and seconded by Commissioners Lippert and Helle to approve Change order #2 on the Scattered Sites Door and Window Project. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

5.) Market Rate Housing

a. Approve Dry Sprinkler testing/replacement

Executive Director Medgaarden reached out to several contractors in an attempt to secure bids for the testing/replacement of the dry sprinkler system at Chauncey and received just one quote. That quote was from Olympic Fire Protection Corp. in the amount of \$8925.00. The HRA had previously budgeted \$15,000.00. Motion was made and seconded by Commissioners Helle and Baskin to award the bid for the testing and replacement of the Dry Sprinkler system at Chauncey to Olympic Fire Protection Corp. in the amount of \$8925.00. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

6.) Executive Director Reports

a. Work Comp Renewals

Finance Director Felten explained that there were no significant changes to our Workman's Comp. premiums, in fact there was a slight decrease. Motion was made and seconded by Commissioners Fischer and Helle to approve the Work Comp renewal. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

b. Property/Liability Insurance

Due to recent claims, our property liability insurance has increased significantly. The HRA is in the process of making inquiries to other insurance companies with the thought of acquiring bids before next years renewal. Motion was made and seconded by Commissioners Helle and Lippert to approve the renewal of the property liability insurance in the amount of \$132,432. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

c. Paradise Island Building

Board Chair McCarthy informed the Board that the former Paradise Island building had been sold and he expressed his thanks to ED Medgaarden for bringing the buyer to the project.

d. HRA Goals

This is an ever-changing list of items that the HRA is working on and also some of the goals that we have completed. This is a list that is open for review and is open to input from staff, board, and community.

7.) Adjourn

There being no further business it was moved by Commissioner Fischer and seconded by Commissioner Helle to adjourn the meeting. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

Jerome McCarthy, Chair

SEAL

Jason Baskin, Secretary