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**MINUTES OF A SPECIAL MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

October 18, 2012

1.) Roll Call.

A special meeting of the Housing & Redevelopment Authority of Austin was held October 18, 2012 at 2:30 PM at the HRA Office to attend to one agenda item to discuss personnel matters, selecting a new Executive Director. Present were Commissioners Repinski, Boughton, Schlieve, Prenosil and Poshusta. Also present were Executive Director Hurm, Finance Director Detloff and Development Corp. of Austin's Executive Director John Garry. There being a quorum, the meeting was called to order by Chairman Repinski.

2.) Discuss Personnel Matters - Selection of a new Executive Director.

Chairman Repinski wanted to know how each Commissioner felt about offering the candidate chosen either a full-time position or a negotiated (part-time) position. Several Commissioners have re-thought their stance on this issue and have now indicated their view as follows:

- Commissioner Boughton - Negotiate the hours.
- Commissioner Prenosil - Full Time.
- Commissioner Poshusta - Negotiate the hours.
- Commissioner Schlieve - Negotiate the hours.
- Chairman Repinski - Negotiate the hours.

It was decided that the candidate chosen would have the option to choose either full time or negotiate part time hours.

There was some discussion as to whether a ballot process should be used versus a motion. Ultimately, the motion process was used.

It was moved by Commissioner Boughton and seconded by Commissioner Poshusta to offer the Executive Director

position to Jon Erichson. Commissioners Boughton, Poshusta and Schlieve voted in favor of the motion, Commissioner Prenosil voted against the motion and Chair Repinski abstained because he had prior conversations with Jon Erichson about the position. **There being a majority vote, the Chairman declared the motion passed and carried to offer the Executive Director position to Jon Erichson.**

Commissioner Repinski then handed out an email which stated that the Board needs to consider items such as salary, benefits, a start date, notification process, office space and the pros and cons of less than full time.

Commissioner Boughton also compiled a handout labeled "What should happen when making an offer and employing a new employee" which dealt with items such as a written offer, evaluation process, salary, benefits, start date, meeting with the Mayor, orientation, Board retreat and news release.

Commissioner Repinski appointed Commissioners Boughton and Poshusta, James Hurm and Sherri Detloff to meet with Jon Erichson to negotiate hours worked, salary and benefits and a start date. It was also discussed that hours worked should be at least 30 hours per week, Jon would maintain an office at the HRA and we would hire Jon as a HRA employee versus a contracted employee.

Whatever is negotiated with Jon will be brought back before the Board at the November 15, 2012 regular meeting for Board approval.

3. Adjourn:

There being no further business it was moved by Commissioner Prenosil and seconded by Commissioner Boughton to adjourn the meeting. All present voted in favor of the motion, none in opposition thereto. The Chairman declared the motion passed and carried. The meeting was adjourned at 3:30 PM.

Marvin Repinski, Chair

SEAL

Marilyn Prenosil, Secretary