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**MINUTES OF THE REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

December 20, 2012

1.) Roll Call.

The regular meeting of the Housing & Redevelopment Authority of Austin was held December 20, 2012 at 3:30 PM at the HRA Office. Present were Commissioners Repinski, Poshusta, Prenosil and Schlieve. Commissioner Boughton was absent. There being a quorum, the meeting was called to order by Chairman Repinski.

Also present were future Executive Director Jon Erichson and Finance Director Sherri Detloff. Also in attendance were Craig Hoium from the City of Austin and Chad Groh from Gary Groh Construction.

2.) Approval of Minutes.

It was moved by Commissioner Poshusta and seconded by Commissioner Schlieve to approve the minutes of the regular meeting held at 3:30 PM on November 15, 2012. All present voted in favor thereof, none in opposition thereto. The Chairman declared the motion passed and carried.

3.) Approval of Accounts Payable.

Commissioner Repinski questioned the Plath invoices for bush and tree trimming at Chauncey. Finance Director Detloff recapped invoices for bush trimming done also by Chris Lukes at Courtyard. It was noted that Chris Lukes charged twice as much as Terry Plath charged. Courtyard has twice the bushes that Chauncey has but does that equate to twice the price Detloff stated.

After several other questions on invoices, it was moved by Commissioner Prenosil and seconded by Commissioner Schlieve to authorize payment of the list of accounts payable. All present voted in favor of the motion, none in opposition thereto. The Chairman declared the motion passed and carried.

4.) Other Business:

a. **Railroad yard area - Motion to amend Gary Groh's Contract for private Redevelopment Agreement.**

Craig Hoium, City of Austin Community Development Director, explained that improvements of hard-surfacing the parking lot and indrives, completing a solid fence around the site and landscaping need to be completed yet. Gary Groh desires to transfer ownership of this property to his two sons, Troy and Chad, by 12/31/2012 and needed a Certificate of Completion to accomplish this. Since the above work had not been completed yet, an extension was desired to complete the items by May 31, 2013. Groh's have given the HRA a \$15,000 check to be held in escrow. The funds will be returned upon completion of said items by the Groh's and if not completed by the deadline, the HRA shall use the funds to complete the work and return any balance left to the Groh's.

It was moved by Commissioner Schlieve and seconded by Commissioner Poshusta to extend the time to complete said items to May 31, 2013. All present voted in favor of the motion, none in opposition thereto. The Chairman declared the motion passed and carried.

b. **HRA By-Laws - Resolution to update By-Laws.**

Finance Director Detloff explained there were a number of changes that should be made to the HRA By-Laws. Commissioners were given a red-lined copy of the old By-Laws and the suggested changes. Commissioners Prenosil and Repinski also suggested several changes to which were agreed upon.

It was moved by Commissioner Poshusta and seconded by Commissioner Prenosil to adopt all suggested changes. A clean version will be distributed at the next meeting for inclusion in everyone's Commissioner Book. All present voted in favor of the motion, none in opposition thereto. The Chairman declared the motion passed and carried.

c. **Any Other Business.**

- 1.) **Discussion of HRA Board makeup.** Commissioner Repinski expressed his dislike over the addition of two (2) new Board members effective January 2013 from the City Council and in 2014 one (1) member was to be appointed from the Port Authority. He was desirous to gain support from fellow Board members in going back to the Mayor for his consideration in rescinding this action. The rest of the Board thought that the City Council already had their mind made up and there was no changing it and the Board would work with whomever the City chose to put on the HRA Board.

- 2.) **Mower County grandstand.** Commissioner Poshusta questioned Chair Repinski on articles he had written regarding the HRA possibly putting some funds toward fixing up the grandstand. Commissioner Repinski said he stated it in a way that he would have to broach the rest of the HRA Board before a commitment was made. Commissioner Poshusta reiterated that before anything is stated to the public, it should be brought before the HRA Board first.

5.) Adjourn: There being no further business it was moved by Commissioner Poshusta and seconded by Commissioner Schlieve to adjourn the meeting. All present voted in favor of the motion, none in opposition thereto. The Chairman declared the motion passed and carried. The meeting was adjourned at 4:45 PM.

Marvin Repinski, Chair

SEAL

Marilyn Prenosil, Secretary