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**MINUTES OF A REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

1.) Roll Call.

Date & Time: December 20, 2018 at 4:30 PM

Commissioners Present: Judy Enright, Chair
Janet Anderson, Vice-Chair
Jerome McCarthy, Secretary
Carole Granholm
David Hagen
Marv Repinski
Vernon Lippert

Commissioners Absent: None

HRA Staff Present: Jon Erichson, Executive Director
Angela Felten, Finance Director
Lori Wieseler, Administrative Assistant

There being a quorum, the meeting was called to order by Chair Enright.

2.) Approval of Minutes.

It was moved by Commissioner McCarthy and seconded by Commissioner Anderson to approve minutes of the regular meeting held on November 15, 2018. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

3.) Approval of Accounts Payable.

It was moved by Commissioner McCarthy and seconded by Commissioner Repinski to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

4.) Public Housing & Section 8

a. Public Housing - The HRA had solicited bids for rebuilding the Scattered Site house that had been destroyed by fire. Bids were received from Hutch and Sons, Wagner Construction, Anderson Construction and Joseph Company with the lowest of the four being from Hutch and Sons for \$153,000. The bid includes all work except appliances and window treatments. Funding for the project would be from the insurance settlement and from our Capital Improvement Fund. It was moved by Commissioner Hagen and Seconded by Commissioner Anderson to award the bid to Hutch and Sons, contingent on Approval by the insurance company. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

b. Section 8 – Due to inclement weather, the Fox Pointe Townhomes will not be completed as per the original schedule. Based on the original schedule the HRA was to furnish a total of 4 Section 8 vouchers as the buildings were finished For this reason it was recommended that the commitment dates be modified to one unit on March 30, 2019, one on May 15, 2019 and the remaining two on June 30, 2019. Motion was made by Commissioner Hagen and seconded by Commissioner McCarthy to modify the Commitment Schedule for the vouchers to Fox Pointe. All present voted in favor thereof, none in opposition. Motion was declared passed and carried.

5.) Executive Director Reports

a. Commissioner appreciation: Due to the expiration of their terms, this was the final meeting for three of the Commissioners: Commissioners Hagen, Anderson and Enright. ED Erichson expressed his appreciation for their service and dedication to the HRA and its purpose.

b. Bed Bugs: In response to the last full building inspection ED Erichson held three tenant education meetings at Twin Towers with hopes of getting everyone there committed to keeping the bed bug issue under control. With some Tenants failing to report bed bugs they were informed that if they fail to report they would receive an infraction. In addition the HRA is in the process of identifying tenants that have had reoccurrences so a monthly inspection can be scheduled for those units.

6.) Adjourn

There being no further business it was moved by Commissioner Repinski and seconded by Commissioner Lippert to adjourn the meeting. All present voted in favor thereof, none in opposition. Motion was declared passed and carried.

SEAL

Jerome McCarthy, Chair

Jason Baskin, Secretary

