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**MINUTES OF A REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

1.) Roll Call.

Date & Time: November 18, 2021 @ 3:30 PM

Commissioners Present: Jerome McCarthy
Paul Fischer
Carole Granholm
Vern Lippert
Michael Postma
Marvin Repinski

Commissioners Absent: Oballa Oballa

HRA Staff Present: Taggert Medgaarden, Executive Director
Lori Gansen, Administrative Assistant
Angela Felten, Finance Director

There being a quorum, the meeting was called to order by Chair McCarthy.

2.) Approval of Minutes

It was moved by Commissioner Fischer and seconded by Commissioner Postma to approve minutes of the regular meeting held on October 21, 2021. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

3.) Approval of Accounts Payable

It was moved by Commissioner Repinski and seconded by Commissioner Lippert to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

4.) Public Housing & Section 8

a. Resolution to Increase Flat Rents for Public Housing

Motion was made and seconded by Commissioners Lippert and Fischer to approve the Resolution to Increase the Flat Rents for Public Housing. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

b. Resolution to Increase the Section 8 Payment Standards

Motion was made and seconded by Commissioners Lippert and Fischer to approve the Resolution to Increase the Section 8 Payment Standards. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

c. Approve Pickett Place Interior Flooring bid

The HRA solicited bids for the replacement of the flooring for the common areas at Pickett Place. We received just one bid from Hiller Carpets in the amount of \$104,467. Motion was made and seconded by Commissioners Repinski and Postma to award the Pickett Place Flooring bid to Hiller in the amount of \$104,467. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

d. Approve Pickett Place Interior Painting bid

Bids were solicited for the painting of the common area at Pickett Place. Again, we received just one bid. Flaherty Painting bid the project at \$108,250. Motion was made and seconded to award the Painting Project at Pickett Place to Flaherty Painting in the amount of \$108,250. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

e. Approve Scattered Sites Furnace and water Heater bid

The HRA received three bids on replacement of Furnaces and Water Heaters in our Scattered Site units. The lowest of the bids was from Pro Plumbing and Heating for \$78,075. Motion was made and seconded by Commissioners Fischer and Granholm to approve the Bid from Pro Plumbing and Heating for the replacement of the Furnaces and Water Heaters in our Scattered Sites in the amount of \$78,075. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

f. Approve Twin Towers Asbestos Full Building Test bid

The HRA procured bid son a Full Building Asbestos Test so we would have knowledge of what to expect in any future projects. We received two bids with the lowest coming from Legend Technical Services in the amount of \$8,115. Motion was made and seconded by Commissioners Lippert and Postma to approve the bid from Legend Technical Services for the Full Building Asbestos Test in the amount of \$8,115. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

5.) Market Rate Housing:

6.) Executive Director Reports:

a. Approve Purchase Agreement on 1301 3rd Ave NE Lot

This is one of the lots that was donated to us by Habitat for Humanity. The lot is very small and would be difficult to set a house on. The adjacent neighbor showed interest in the property and per the last Board meeting where we set a base price of \$5000, we have entered into a purchase agreement with this neighbor. Motion was made and seconded by Commissioners Postma and Fischer to approve the purchase agreement for the property at 1301 3rd Ave NE. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

b. Pickett Place Custodian Position update

Executive Director Medgaarden informed the Board that George Percival had been hired to fill the vacant part time Custodial position at Pickett Place. Welcome George

c. Staff Spotlight---Jason Maschka

This months Spotlight was Jason Mashka. Jason has been with the HRA for approximately four years and says what he likes the most is that each day is different. He enjoys working with the tenants and staff and is very well respected by all.

d. Hormel Foundation Grants

The HRA has been awarded two Hormel Foundation Grants. The first one is for an Affordable Housing Project to be located near the Post Office and the second is for a new project called Curb Appeal, which allows the HRA to offer grants to homeowners to enhance the curb appeal of their property.

7.) Adjourn

There being no further business it was moved by Commissioner Fischer and seconded by Commissioner Granholm to adjourn the meeting. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

SEAL

Jerome McCarthy, Chair

Paul Fischer, Secretary