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**MINUTES OF A REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

1.) Roll Call.

Date & Time: November 22, 2022 @ 3:30 PM

Commissioners Present: Vern Lippert
Jerome McCarthy
Paul Fischer
Joe Fuhrman
Michael Postma

HRA Staff Present: Taggert Medgaarden, Executive Director
Lori Gansen, Administrative Assistant
Angela Maiden, Finance Director

There being a quorum, the meeting was called to order by Chair Lippert.

2.) Approval of Minutes

It was moved by Commissioner Baker and seconded by Commissioner Fuhrman to approve minutes of the regular meeting held on October 25, 2022. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

3.) Approval of Accounts Payable

It was moved by Commissioner Baker and seconded by Commissioner Postma to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

a. Review and Approve MSA & SOW for upcoming audit

Motion was made and seconded by Commissioners McCarthy and Baker to approve the MSA (Master Service Agreement) & SOW (Statement of Work) for the upcoming audit. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

4.) Public Housing & Section 8

a. Approve Twin Towers Stove & Refrigerator Bid

We received two bids for the 205 stoves and refrigerators for Twin Towers with the lower of the two being from GE Appliance in the amount of \$248,255. Motion was made and seconded by

Commissioners Baker and Fischer to award the bid for the stoves and refrigerators to GE Appliance. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

5.) Market Rate Housing

6.) Executive Director Reports

a. HRA Goals-Executive Director Medgaarden explained to the Board his thoughts behind the HRA Goals and that they are more directed toward Organizational and Technology related and not so much building related as those items are covered under our Capital Improvement Plan. The Goals are a working document and can be adjusted or added to as the Board sees fit.

b. Approve the Acquisition of Lots—Pin #s 34.100.0906 & 34.100.0902

Motion was made and seconded by Commissioners Fuhrman and Postma to approve the acquisition of lots Pin #s 34.100.0906 & 34.100.0902. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

c. Review New Single Family Home Plan

Executive Director Medgaarden will bring bids to the Board at a later date.

7.) Staff Spotlight—Cody Meyer

Cody is the Maintenance Specialist at our Twin Towers location. His duties include apartment turnover, outdoor maintenance, tenant requests, etc. Cody is a lifelong Austin resident and he shared with the Board a little about himself.

8.) Adjourn

There being no further business it was moved by Commissioner McCarthy and seconded by Commissioner Postma to adjourn the meeting. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

Vernon Lippert, Chair

SEAL

Paul Fischer, Secretary