



308 Second Ave. NE, Austin, MN 55912
Phone 507-433-1866 Fax 507-433-8317
Website www.austinhra.org

**MINUTES OF A REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

1.) Roll Call.

Date & Time: September 26, 2023 @ 3:30 P.M.

Commissioners Present: Vern Lippert
Paul Fischer
Tim Ruzek
Mike Postma
Laura Helle
Joe Fuhrman
Marsha Podein

HRA Staff Present: Taggert Medgaarden, Executive Director
Angela Maiden, Finance Director
Lori Gansen, Administrative Assistant

There being a quorum, the meeting was called to order by Chair Lippert.

2.) Approval of Minutes

It was moved by Commissioner Fischer and seconded by Commissioner Postma to approve minutes of the regular meeting held on August 22, 2023. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

3.) Approval of Accounts Payable

It was moved by Commissioner Helle and seconded by Commissioner Postma to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

4.) Public Housing & Section 8

a. Approve Resolution #661 Write Off Tenant Bad Debt/CHIP Loan Debt

Motion was made and seconded by Commissioners Postma and Helle to approve Resolution #661 to Write off the tenant bad debt and CHIP loan debt. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

b. Change order #2—Twin Towers Stoves/Fridges completion date

Due to supply issues, GE has requested to change the completion date for the Twin Towers stoves and refrigerators project. Motion was made and seconded by Commissioners Fuhrman and Fischer to approve Change order #2 to extend the completion date on this project to October 31, 2023. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

5.) Market Rate Housing

a. Approve Capital Improvement Plan—Courtyard and Chauncey

Motion was made and seconded by Commissioners Fischer and Ruzek to approve the Capital Improvement Plan for Courtyard and Chauncey. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

6.) Executive Director Reports

a. Fourth St. Property site update

Executive Director Medgaarden gave an update on the progress of the Fourth St. Property site and to date all is on schedule.

b. 1st & 3rd Apartments update

Executive Director Medgaarden gave an update on the progress of the 1st & 3rd Apartment site.

7.) Adjourn

Chair Lippert adjourned the meeting.

SEAL

Vernon Lippert, Chair

Paul Fischer, Secretary