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**MINUTES OF A REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

1.) Roll Call.

In accordance with the requirements of Minn. Stat. Section 13D.02, Tim Ruzek will appear remotely via interactive technology from the following public location: Cragun's Resort & Hotel on Gull Lake, 11000 Craguns Dr., Brainerd, MN 56401.

Date & Time: October 24, 2023 @ 3:30 P.M.

Commissioners Present: Vern Lippert
Paul Fischer
Mike Postma
Laura Helle
Joe Fuhrman
Marsha Podein
Tim Ruzek--Remotely

HRA Staff Present: Taggert Medgaarden, Executive Director
Angela Maiden, Finance Director
Lori Gansen, Administrative Assistant

There being a quorum, the meeting was called to order by Chair Lippert.

2.) Approval of Minutes

It was moved by Commissioner Postma and seconded by Commissioner Fischer to approve minutes of the regular meeting held on September 26, 2023. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

3.) Approval of Accounts Payable

It was moved by Commissioner Fischer and seconded by Commissioner Helle to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

4.) Public Housing & Section 8

a. Approve Resolution #662—Section 8 Fair Market Rents effective January 1, 2024
Motion was made and seconded by Commissioners Fischer and Helle to approve Resolution 662—Section 8 Fair Market Rents to be effective January 1, 2024. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

b. Approve Resolution #663—PH Flat Rents effective January 1, 2024

Motion was made and seconded by Commissioners Fuhrman and Fischer to approve Resolution 663—PH Flat Rents effective January 1, 2024. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

c. Approve additions to PH CFP

Motion was made and seconded to approve the additions of the water heaters and boilers for Twin Towers and Pickett Place to the PH CFP. Expenses must be documented and approved in the CFP in order to use those dollars. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

d. Scattered Sites—Approve new mower

Motion was made and seconded by Commissioners Postma and Fischer to approve the new mower in the amount of \$14,509.41 for the scattered sites. This was the State Contract price. Funds to come from the CFP. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

e. Scattered Site—Approve new trailer

Motion was made and seconded by Commissioners Fischer and Fuhrman to approve the purchase of the new trailer in the amount of \$5,820.96 for the scattered sites. This was a non-competitive proposal since it was a very specific size trailer that was needed. Funds to come from the CFP. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

f. Approve Twin Towers Boiler repair

Motion was made and seconded by Commissioners Fuhrman and Postma to approve the Twin Towers boiler repair in the amount of \$14,545 to Harty Mechanical with funds to come from the CFP. This was deemed an emergency repair therefore it was not put out for bids; we used the contractor that put in the equipment originally and have been servicing it. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

g. Approve Resolution #664—PH Operating Budget

Motion was made and seconded by Commissioners Fischer and Helle to Approve Resolution 664—PH Operating Budget for Twin Towers, Pickett Place and Scattered Sites. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

5.) Market Rate Housing

6.) Executive Director Reports

a. SAHA Funds and Tax Forfeited properties

The HRA with the aid of the City of Austin is looking to possibly take ownership of a couple tax forfeited properties with the intent to fix up and make marketable again. With this being in the beginning stages there was much discussion with more to follow. No decisions were made.

7.) Adjourn

After completion of all agenda items and verification all business items were completed, Chair Lippert adjourned the meeting.

SEAL

Vernon Lippert, Chair

Paul Fischer, Secretary