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**MINUTES OF A REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

1.) Roll Call

Date & Time: December 26, 2023 @ 3:30 P.M.

Commissioners Present: Vern Lippert
Paul Fischer
Laura Helle
Joe Fuhrman

HRA Staff Present: Taggert Medgaarden, Executive Director
Angela Maiden, Finance Director
Lori Gansen, Administrative Assistant

There being a quorum, the meeting was called to order by Chair Lippert.

2.) Approval of Minutes

It was moved by Commissioner Fuhrman and seconded by Commissioner Helle to approve minutes of the regular meeting held on November 28, 2023. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

3.) Approval of Accounts Payable

It was moved by Commissioner Helle and seconded by Commissioner Fischer to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

4.) Public Housing & Section 8

a. Approve bid for Tamper switches at Twin Towers—CFP

Motion was made and seconded by Commissioners Fischer and Helle to approve the bid from Olympic Fire Protection in the amount of \$16,350 for the Tamper switches at Twin Towers (a Capital Fund project). All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

5.) Market Rate Housing

6.) Executive Director Reports

a. Approve bid for 4th Street property Demolition

Motion was made and seconded by Commissioners Fuhrman and Helle to approve the bid from Jim's Excavation for the demolition of the 4th Street property in the amount of \$59,450. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

b. Update—Pickett Place office remodel & Security camera addition approval

Motion was made and seconded by Commissioners Helle and Fuhrman to approve the bid from Custom Alarm for the addition of security cameras at Pickett Place in the amount of \$6,878.84. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

c. ESST & Handbook policy changes

Earned Sick and Safe Time is for those employees not eligible for PTO; 30 hours worked=1 hour ESST. Motion was made and seconded by Commissioners Fischer and Helle to approve the addition of the ESST to our Employee Policy & Handbook. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

d. Expand our Targeted Area Redevelopment

Motion was made and seconded by Commissioners Fuhrman and Helle to approve the expansion of the Targeted Area Redevelopment to include the 4th Street property (old Open Bible Church site). All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

7.) Adjourn

After completion of all agenda items and verification all business items were completed, Chair Lippert adjourned the meeting.

SEAL

Vern Lippert, Chair

Paul Fischer, Secretary