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**MINUTES OF A REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

1.) Roll Call.

Date & Time: February 27, 2024

Commissioners Present: Vern Lippert
Mike Postma
Paul Fischer
Geoff Baker
Tim Ruzek
Marsha Podein
Joe Fuhrman

HRA Staff Present: Taggert Medgaarden, Executive Director
Lori Gansen, Administrative Assistant
Angela Maiden, Financial Director

There being a quorum, the meeting was called to order by Chair Lippert.

2.) Approval of Minutes

It was moved by Commissioner Baker and seconded by Commissioner Ruzek to approve minutes of the regular meeting held on January 23, 2024. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

3.) Approval of Accounts Payable

It was moved by Commissioner Baker and seconded by Commissioner Fuhrman to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

a. Audit Review—Mary Reedy from CLA will present VIA Zoom
Executive Director Medgaarden introduced Mary Reedy to the Board. Mary presented the Board with this years' audit and answered any questions. Motion was made and seconded by Commissioners Baker and Postma to approve the Audit as presented. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

4.) Public Housing & Section 8

a. Approve landscaping bid—Pickett Place

The HRA received three bids for the landscaping project at Pickett Place with the lowest coming from Weis Landscaping at \$56,795.70. Motion was made and seconded by Commissioners Postma and Baker to approve the bid from Weis Landscaping in the amount of \$56,795.70. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

b. Approve landscaping bid—Scattered Sites

The HRA again received three bids for the landscaping at ten of our Scattered Sites with the lowest coming from Bergs Nursery at \$24,400. Motion was made and seconded by Commissioners Fuhrman and Ruzek to approve the bid from Bergs Nursery in the amount of \$24,400. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

c. Approve Section 8 (HCV) utility allowances

Each year the HRA updates the utility allowances for our Section 8 voucher participants using a formula from HUD. The new allowances will become effective March 2024. Motion was made and seconded by Commissioners Baker and Posma to approve the Section 8 (HCV) utility allowances effective March 2024. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

d. Approve SS utility allowance

Each year the HRA updates the utility allowance for our Scattered Site units using average usage numbers from Austin utilities. The new allowances will become effective March 2024. Motion was made and seconded by Commissioners Postma and Ruzek to approve the SS utility allowances effective March 2024. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

e. Change order #2 (TT 2023) lighting bid

This change order adds ten replacement lenses, (\$1105.00) to the Twin Towers (2023) lighting project. Motion was made and seconded by Commissioners Baker and Ruzek to approve change order #2 for the TT 2023 lighting project in the amount of \$1105.00. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

5.) Market Rate Housing

6.) Executive Director Reports

a. 4th St property Demo update

Executive Director Medgaarden gave the Board an update on the progress being made on the 4th St. property and answered any questions.

b. March Board meeting date change (March 19th)

Due to some timing issues on some projects that we are working on, Executive Director Medgaarden asked the Board for approval to move the March Board meeting up one week to March 19, 2024. Motion was made and seconded by Commissioners Baker and Ruzek to approve the meeting date change to March 19, 2024. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

7.) Adjourn

There being no further business it was moved by Commissioner Baker and seconded by Commissioner Fischer to adjourn the meeting. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

SEAL

Vernon Lippert, Chair

Paul Fischer, Secretary