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**MINUTES OF A REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

1.) Roll Call.

Date & Time: March 19, 2024

Commissioners Present: Vern Lippert
Mike Postma
Paul Fischer
Geoff Baker
Tim Ruzek
Marsha Podein
Joe Fuhrman

HRA Staff Present: Taggert Medgaarden, Executive Director
Lori Gansen, Administrative Assistant
Angela Maiden, Financial Director

There being a quorum, the meeting was called to order by Chair Lippert.

2.) Approval of Minutes

It was moved by Commissioner Baker and seconded by Commissioner Ruzek to approve minutes of the regular meeting held on February 27, 2024. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

a. Approve addition to agenda

There was a late addition to the agenda, item 4. f. Twin Towers change order #1. Motion was made and seconded by Commissioners Fischer and Postma to approve the addition to the agenda. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

3.) Approval of Accounts Payable

It was moved by Commissioner Baker and seconded by Commissioner Fischer to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

4.) Public Housing & Section 8

a. Approve Pickett Place Make-up Air/smoke damper replacement bid--CFP & POHP funded
Three bids were received for this project, (one was rejected due to not being complete), with the lowest coming from Harty at \$695,000.00. Motion was made and seconded by Commissioners Baker and Postma to approve the bid from Harty for the Make-up air/smoke damper replacement in the amount of \$695,000.00. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

b. Approve Scattered Sites Aluminum wiring replacement bid—CFP

Two bids were received for this project with the lower coming from Fox Electric in the amount of \$382,185.00. Motion was made and seconded by Commissioners Baker and Fischer to approve the bid from Fox Electric for the Scattered Sites Aluminum wiring upgrades in the amount of \$382,185.00. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

c. Approve Twin Towers LED Exterior, Hallways, and Stairway replacement luminaires—CFP
The HRA received two bids for this project with the lower coming from Austin Electric in the amount of \$58,944.00. Motion was made and seconded by Commissioners Fischer and Fuhrman to approve the bid from Austin Electric for the Twin Towers LED exterior, hallway and stairway replacement luminaires in the amount of \$58,944.00. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

d. Set date for Public Hear on PHA 5-year& Annual Plan and 5-year CFP (Capital Fund Plan)
Executive Director Medgaarden asked the Board to set the date for the Public Hearing for the PHA 5-year Plan and Annual Plan and also our 5-year Capital fund Plan for June 25, 2024, the same day as our regularly scheduled monthly meeting. Motion was made and seconded by Commissioners Baker and Postma to approve the date of June 25, 2024 for the Public Hearing. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

e. Approve Change order #1—Pickett Place luminaires and painting

Motion was made and seconded by Commissioners Baker and Postma to approve Change order #1 for the Pickett Place luminaires and painting project. This change order is for 9 extra hallway lights and painting to be done where these lights are placed for a total of \$4,888.00. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

f. Approve Twin Towers change order #1—Flow Switches

Change order #1 is for 21 Flow switches that were added to the original proposal. Motion was made and seconded by Commissioners Postma and Baker to approve Twin Towers Change order #1 to add Flow switches to the original proposal to replace the valves and dampers at Twin Towers in the amount of \$5,160.00. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

5.) Market Rate Housing

6.) Executive Director Reports

a. Mark Nibaur, Austin Utilities via Zoom—Requesting support letter for grant
Mr. Nibaur spoke to the Board on behalf of Austin Utilities, and explained his request for support for the Good Neighbor Agreement. Austin Utilities will be applying for a grant for electric infrastructure improvements. Monies would be used to move overhead wires underground. The Good Neighbor Agreement is a show of support for the Austin Utilities to get that grant. Motion was made and seconded by Commissioners Baker and Postma to approve the request from Austin Utilities. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

7.) Adjourn

There being no further business it was moved by Commissioner Baker and seconded by Commissioner Fischer to adjourn the meeting. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

SEAL

Vernon Lippert, Chair

Paul Fischer, Secretary