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**MINUTES OF A REGULAR MEETING  
OF THE HOUSING AND REDEVELOPMENT  
AUTHORITY OF AUSTIN, MINNESOTA**

**1.) Roll Call.**

**Date & Time: April 23, 2024**

Commissioners Present: Vern Lippert  
Mike Postma  
Geoff Baker  
Tim Ruzek  
Marsha Podein  
Joe Fuhrman

HRA Staff Present: Taggert Medgaarden, Executive Director  
Sam Esplan, TT Property Manager  
Angela Maiden, Financial Director

There being a quorum, the meeting was called to order by Chair Lippert.

**2.) Approval of Minutes**

It was moved by Commissioner Baker and seconded by Commissioner Postma to approve minutes of the regular meeting held on March 19, 2024. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

**3.) Approval of Accounts Payable**

It was moved by Commissioner Baker and seconded by Commissioner Ruzek to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

**4.) Public Housing & Section 8**

a. Approve bid for Twin Towers interior door replacement (CFP)

Four bids were received for the interior door replacement at Twin Towers with the lowest coming from Wagner Construction in the amount of \$690,143. Motion was made and seconded by Commissioners Baker and Postma to approve the bid from Wagner Construction for the interior doors at Twin Towers in the amount of \$690,143. All present voted in favor thereof,

none in opposition thereto. The motion was declared passed and carried.

b. Approve bid for Seal-coating for Twin Towers, Pickett Place, Courtyard, and Chauncey (TT & PP CFP)

We received three bids for the Seal-coating of all of HRA owned parking lots with the lowest coming from Christian Bros. in the amount of \$20,494.19. Motion was made and seconded by Commissioners Baker and Postma to approve the bid from Christian Bros. in the amount of \$20,494.19. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

c. Change Public Hearing date for Annual Plan, 5-Year Plan and 5-Year CFP from June 25, 2024 to June 18, 2024

Motion was made and seconded by Commissioners Baker and Ruzek to approve changing the date of the Public Hearing for Annual Plan, 5-Year Plan and 5-Year CFP from June 25, 2024 to June 18, 2024. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

### **5.) Market Rate Housing**

a. Approve bid for replacement of driveway and heat tubing for Courtyard

Three plumbing contractors bid the heat tubing for the Courtyard driveway with the lower coming from Patterson Plumbing in the amount of \$12,300. Mark Lang Construction was the only contractor of the three we requested bids from to bid the Concrete for the driveway in the amount of \$26,964.69. Motion was made and seconded by Commissioners Baker and Postma to approve both bids (Patterson \$12,300 and Mark Lang \$26,964.69). All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

### **6.) Executive Director Reports**

a. Kim Nelson from Riverland will join meeting via Zoom to speak to the Board seeking approval for the Riverland/HRA partnership for the 2024/2025 school year.

Kim Nelson spoke to the Board regarding the Carpentry and Electrical programs at Riverland and expressed her appreciation for our partnership with them on the house projects. Motion was made and seconded by Commissioners Baker and Ruzek to approve the partnership between HRA and Riverland for the 2024/2025 school year house build. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

b. Childcare grant update

Executive Director Medgaarden spoke to the Board in Regards to the Childcare grant that the HRA had been facilitating. Six new daycares we able to participate in the program and the remaining dollars have been donated to the new daycare center being built in NW Austin. Also, in regards to the CAP program, (this was a 20% funds match program funded by a Hormel Foundation grant) there were 11 participants that were granted funds and the balance of the grant was shifted to the HRA CHIP program.

**7.) Adjourn**

After completion of all agenda items and verification all business items were completed, Chair Lippert adjourned the meeting.

SEAL

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Vernon Lippert, Chair

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Paul Fischer, Secretary