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**MINUTES OF A REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

1.) Roll Call.

Date & Time: August 27, 2024

Commissioners Present: Vernon Lippert
 Mike Postma
 Paul Fischer
 Geoff Baker
 Tim Ruzek
 Marsha Podein
 Oballa Oballa

HRA Staff Present: Taggert Medgaarden, Executive Director
 Angela Maiden, Finance Director
 Lori Gansen, Administrative Assistant

There being a quorum, the meeting was called to order by Chair Lippert.

2.) Approval of Minutes

It was moved by Commissioner Baker and seconded by Commissioner Oballa to approve minutes of the regular meeting held on July 23, 2024 and also the addition of Resolution # 672 to the agenda. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

3.) Approval of Accounts Payable

It was moved by Commissioner Baker and seconded by Commissioner Postma to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

4.) Public Housing & Section 8

a. Approve Excess Water Drain System at Scattered Site house @301 12th St NE (CFP)
After water issues for the last few years it was decided to put a sump pump in at the Scattered

site house at 301 12th St NE. HRA received three bids with the lowest coming from Basement Water Control for \$7450.00. Motion was made and seconded by Commissioners Ruzek and Fischer to approve the bid from Basement Water Control in the amount of \$7450.00 for the sump pump project at 301 12th St NE. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

b. Approve PP Make-up Air Project (CFP) Change order #2 Duct cleaning bid
While working on the make up air project it became evident that the ducts needed to be cleaned. We received three bids for this project (change order #2) with the lowest coming from Steam Brothers in the amount of \$25,000.00. Motion was made and seconded by Commissioners Postma and Baker to approve the bid from Steam Brothers for the duct cleaning at Pickett Place in the amount of \$25,000.00. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

c. Approve Resolution #671—Approve Public Housing Operating Budget (PP, TT & SS)
Motion was made and seconded by Commissioners Baker and Oballa to accept and approve Resolution 671-- Public Housing Operating Budget for PP, TT & SS. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

5.) Market Rate Housing

a. Approve Capital Improvement Plan—Courtyard and Chauncey
Motion was made and seconded by Commissioners Oballa and Baker to approve the Capital Improvement Plan for Courtyard and Chauncey. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

b. Approve New Entry Doors at Courtyard
We contacted three bidders but received just two bids for the entry doors at Courtyard with the lowest coming from Waseca glass in the amount of \$50,513.61. Motion was made and seconded by Commissioners Baker and Postma to approve the bid from Waseca glass for the Courtyard entry doors in the amount of \$50,513.61. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

6.) Executive Director Reports

a. Approve sale of Riverland/HRA house (Ron Felten will be present to go over the proposal)
Ron Felten brought an offer on the house of \$355,000 for Board approval. Motion was made and seconded by Commissioners Baker and Oballa to approve and accept the offer and also authorize Taggart and Vern to sign on behalf of the HRA, via Resolution # 672, of \$355,000 for the Riverland/HRA house. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

b. September Board meeting date change
There being a conflict for the date of the September meeting it was agreed to change the date to Thursday September 19, 2024.

7.) Adjourn

After completion of all agenda items and verification all business items were completed, Chair Lippert adjourned the meeting.

SEAL

Vernon Lippert, Chair

Paul Fischer, Secretary