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**MINUTES OF A REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

1.) Roll Call.

Date & Time: December 19, 2024

Commissioners Present: Vernon Lippert
 Mike Postma
 Paul Fischer
 Geoff Baker
 Tim Ruzek
 Marcia Podein

HRA Staff Present: Taggart Medgaarden, Executive Director
 Lori Gansen, Administrative Assistant

There being a quorum, the meeting was called to order by Chair Lippert.

2.) Approval of Minutes

It was moved by Commissioner Baker and seconded by Commissioner Fischer to approve minutes of the regular meeting held on November 26, 2024. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

3.) Approval of Accounts Payable

It was moved by Commissioner Baker and seconded by Commissioner Postma to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

4.) Public Housing & Section 8

a. Approve Twin Towers Smoke Detector Bid

Three bids were received for the Smoke Detector Replacement Project at Twin Towers with the lowest coming from Austin Electric. Motion was made and seconded by Commissioners Baker and Postma to approve the bid from Austin Electric in the amount of \$332,435 for the replacement of the Smoke Detectors at Twin Towers. All present voted in favor thereof, none in

opposition thereto. The motion was declared passed and carried.

b. Approve Scattered Sites Landing and Stairs Replacement

We received one bid from K&K Fabrication to replace the landings and stairs on our four-bedroom Scattered Site units for a total cost of \$89,880. This bid is for the framework only on these 6 properties, not the steps themselves. Motion was made and seconded by Commissioners Baker and Fischer to approve the bid from K&K Fabrication for the Landing and Stairs project in the amount of \$89,880. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

5.) Market Rate Housing

6.) Executive Director Reports

Executive Director Medgaarden spoke to the Board in regards to seeking Requests for Qualifications for Engineering for some of the HRAs upcoming projects. Some discussion was made over what exactly that would consist of. The question was asked if the Board approved of Executive Director Medgaarden and Chair Lippert reviewing the Qualifications as they came in and then making a recommendation to the Board. All Board members present approved. More to come in future meetings.

In other news, the Make up Air project at Pickett Place should be completed and running by Monday December 23, 2024.

7.) Adjourn

After completion of all agenda items and verification all business items were completed, Chair Lippert adjourned the meeting.

SEAL

Vernon Lippert, Chair

Paul Fischer, Secretary