

MINUTES OF A REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA

1.) Roll Call.

Date & Time: December 18, 2025

Commissioners Present: Vern Lippert
Mike Postma
Tim Ruzek
Marsha Podein
Rebecca Waller
Paul Fischer
Arlen Schamber

HRA Staff Present: Taggert Medgaarden, Executive Director
Angela Maiden, Financial Director
Lori Gansen, Administrative Assistant

2.) Election of Officers

After some discussion and the current officers open to remaining in their current roles, motion was made and seconded by Commissioners Ruzek and Waller to maintain all officers in the current roles, Chair-Vernon Lippert, Vice chair-Mike Postma, Secretary-Paul Fischer. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

3.) Approval of Minutes

It was moved by Commissioner Fischer and seconded by Commissioner Waller to approve minutes of the regular meeting held on November 25, 2025. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

4.) Approval of Accounts Payable

It was moved by Commissioner Ruzek and seconded by Commissioner Schamber to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

a. Review/Approve Annual Authorization for ACH/Electronic Fund Transfer Duties

Motion was made and seconded by Commissioners Postma and Schamber to approve the Annual Authorization for ACH/Electronic Funds Transfer duties for Angela Maiden (Finance Director) and Julie Ackland (Section 8 Specialist). All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

5.) Public Housing & Section 8

a. Review/Approve Architectural proposal for Twin Towers EIFS, Brick and Tuck-point project

Several bids were sought for this project but with the scope of work, many contractors were not able to accommodate the time frame. It was recommended by Executive Director Medgaarden that the Board approve the proposal from RLE for the Twin Towers Exterior Repair project. Motion was made and seconded by Commissioners Schamber and Ruzek to approve the proposal from RLE for the Twin Towers Exterior repair project. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

6.) Market Rate Housing

Review/Approve Direct Pay Tax Credit proposals (solar project)

Three bids were received for the IRA Tax Credit advisory services regarding the Courtyard and Chauncey solar panels with the lowest coming in from CLA. Motion was made and seconded by Commissioners Fischer and Postma to approve the bid from CLA for the Tax Credit Advisory services in the amount of \$14,700. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

7.) Executive Director Reports

a. HRA Goals

Executive Director Medgaarden brought the updated format of the HRA goals before the Board and spoke of its intentions and organizational style. It will remain a working document and will continue to evolve as priorities shift.

8.) Adjourn

After completion of all agenda items and verification all business items were completed, Chair Lippert adjourned the meeting.

SEAL

Vernon Lippert, Chair

Paul Fischer, Secretary