



308 Second Ave. NE, Austin, MN 55912
Phone 507-433-1866 Fax 507-433-8317
Website www.austinhra.org

**MINUTES OF A REGULAR MEETING
OF THE HOUSING AND REDEVELOPMENT
AUTHORITY OF AUSTIN, MINNESOTA**

1.) Roll Call.

Date & Time: April 21, 2026 3:30 P.M.

Commissioners Present: Vern Lippert
Mike Postma
Paul Fischer
Tim Ruzek
Marsha Podein
Rebecca Waller
Arlen Schamber

HRA Staff Present: Taggert Medgaarden, Executive Director
Angela Maiden, Financial Director
Lori Gansen, Administrative Assistant

There was one member of the public that attended the meeting: Ethan Groh

2.) Approval of Minutes

It was moved by Commissioner Fischer and seconded by Commissioner Postma to approve the minutes of the regular meeting held on March 24, 2026. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

3.) Approval of Accounts Payable

It was moved by Commissioner Ruzek and seconded by Commissioner Waller to authorize payment of the list of accounts payable. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

4.) Public Housing & Section 8

5.) Market Rate Housing

a. Review/Approve Riverland/HRA 2026/27 Project. Kim Nelson (Riverland) will be present to

discuss partnership

Kim Nelson (Riverland) was here to discuss the partnership with the HRA and plans going forward. The house for next year will be a different model, a townhouse style which are viewed as a strong opportunity to help address ongoing demand for attainable housing in the area. Motion was made and seconded by Commissioners Postma and Fischer to approve the partnership plan for the 2026-27 Riverland/HRA house project. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

6.) Executive Director Reports

a. Review/Approve Personnel Policy updates

Executive Director Medgaarden proposed making a few changes to the HRA Personnel Policies including changes to the Travel Reimbursement policy, ESST and Minnesota Paid Leave. These changes can be viewed at the HRA of Austin office or by request. Motion was made and seconded by Commissioners Postma and Fischer to approve the changes to the HRA Personnel Policy. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

b. Review/Approve Procurement Procedure updates

Executive Director Medgaarden also proposed a few changes to the HRA Procurement Policy to align with current HUD guidance, federal procurement regulations and Minnesota statutory requirements., while improving clarity, flexibility, and audit readiness. Motion was made and seconded by Commissioners Postma and Schamber to approve the changes to the HRA Procurement Policy. All present voted in favor thereof, none in opposition thereto. The motion was declared passed and carried.

7.) Adjourn

After completion of all agenda items and verification all business items were completed, Chair Lippert adjourned the meeting.

SEAL

Vernon Lippert, Chair

Paul Fischer, Secretary